

AZRID BOARD MEETING NOVEMBER 6,1998

Attending: April Welch, Jeremy Brunson, Joy Propst, Deb Pahl, Vanessa Perri

Old Business

- Flyer for "Appreciation Day". Vanessa passed around flyer and it was approved to place in newsletter.
- November 12th Professional meeting. Deb Pahl will call to confirm . Joy Propst will be attending as a representative for AzRID and pass on information to mainstream programs and distribute membership applications.
- Membership update, directory, labels. Jeremy Brunson and April Welch will be meeting with Debbie Lindsay.
- Board job descriptions. Some Board members did not have their descriptions so we will review them all together when they are completed.
- AZAD challenge. Bowl-a-rama. April and Jeremy will be sending an invitation to AZAD to join us in a bowling tournament. The first game would be a challenge of the Boards and the loser would have to "wait on" the winning team. Then the winner would go on to challenge other teams that have paid a fee to participate. This fee would include lane and shoe fee. Deb Pahl and Vanessa Perri will be checking on lane fees and dates. This would take place at the end of January in Phoenix on a Saturday.
- Professional Development. Jeremy has talked with Holly Wilson regarding three possible workshops; laws regarding Interpreters, educational interpreting, and injury prevention. Holly will be given a deadline to confirm if a January 9, 1999 workshop will be appropriate. All contact for professional development committee should go through Jeremy. VCD will be having an AIDS workshop. April wants to see us involved with agencies. Jeremy will find out the needs of various agencies. The Task Force needs interpreting services. ACHI 's funds are depleted. We could volunteer for 1999 meeting in Tucson. Jeremy, April, Joy may be willing to donate time.
- Newsletter checklist for Denise Wetzler. Jeremy has the list and will be mailing it to Denise.
- Deb Pahl will be reviewing the Newsletter before it is printed.
- Joy will know costs for a Web site in two weeks. Deb Pahl's son-in-law will be asked to design a web page for AzRID. Joy also knows someone that may be interested in designing it.

Income Statement
For the Period Starting December 16, 1998 to January 15, 1999

Beginning Account Balance		\$3,792.58
Revenues		
Membership Fees Received	332.50	
T-Shirt Fees Received	37.50	
Donation Received	10.00	
Total Revenues		\$ 380.00
Expenses		
Total Expenses	0.00	<u>\$ -</u>
Net Income		<u>\$ 380.00</u>
Current Account Balance		<u><u>\$ 4,172.58</u></u>

Respectfully submitted by:

Date:

Joy S. Propst
Joy S. Propst, Treasurer

1/15/99

- Jeremy talked to Dawn about the nominations and the “slate”. It was decided that if a group wants to propose a slate that it needs to be submitted in the same manner as individuals submit their nominations. This needs to be explained to the membership that a vote for the slate means you are voting for the whole group and not for any individuals of that group or submit a vote for individuals for each office. The membership committee needs to verify for Dawn Schoenburger of the nominated members standing (good standing within the past nine months).
- The logo was scanned by Jeremy and copies were distributed to the Board.
- April has contacted five business for donations. It was asked that the rest of the Board members attend the next board meeting with five referrals each for donation letters to be sent. Joy will not be participating. April has contacted: Cutter Aviation, Allied Signal, Courtesy Rental, Basha's, Circle K and Fry's. Jeremy and April will work on sending out donation letters.

NEW BUSINESS

- It was brought to April's attention that the PO Box in Tucson was still open and contains ten letters. It was agreed that it should be closed and only one box should be open for AzRID depending on where the secretary resides. April will send letter to remove Jamie's name from the box and to shut it down and have the mail forwarded to the POBox here in phoenix.
- We would like to have a retreat for the transition of the old Board to the new Board. It was voted that we ask the membership to vote on giving the Board \$250.00 for this retreat. The retreat may take place in May at CAC and will include the old and new Board. The old Board will meet for the first half of the day and the new Board will stay for the remainder of the afternoon.
- It will be investigated if we can join the Leadership Conference given by Angela Jones via telephone.
- It was discussed about having a limit of 15 minutes for New Business to be discussed at GBM. Jeremy felt that the time constraint may not be conducive. Deb suggested that we have 15 minutes for topics and then have a special meeting to discuss those topics. It was agreed that Vanessa will type up a form for members to submit on the day of the GBM suggesting various topics for discussion and place this form in the newsletter. April brought up the “town hall” meeting and how that was very successful and an appropriate place for issues not pertaining to AzRID business. A vote was taken and it was passed that we would limit new business to 15 minutes. Jeremy will talk with Kathy Majors about conducting another “town hall”

- The issue of pro-rating membership dues was suggested but it was voted that this issue would be tabled for the next Board meeting.
- Jeremy will be sending Christine Romano an e-mail regarding the By-laws and addition of the line about Board members attending meetings and raising the \$ of funds that need to be voted on by the membership.

AGENDA for January 9, 1999

- Nominations (Dawn)
- \$250.00 for Board retreat
- Treasure's Report
- Secretary's Report
- Bylaws- addition of two items
- Gino G.- Licensure
- Bowl-o-rama
- New business

**Arizona Registry of Interpreters for the Deaf
1998 Year to Date Analysis of Account to Budget**

	<i>Budgeted</i>	<i>Year to Date</i>	<i>Balance</i>
Current Balance	\$ 2,083.45		
Projected Income	500.00	1,249.00	
Total Account Balance	\$ 2,583.45		\$ 2,970.08
 Budget Categories			
Administrative			
Business Meetings	\$ 220.00	\$ 90.00	\$ 130.00
Interpreters	400.00	100.00	300.00
Miscellaneous	200.00	60.00	140.00
By-laws	50.00	0.00	50.00
Evaluation/Certification	25.00	0.00	25.00
Fundraising	200.00	0.00	200.00
Grievance	25.00	0.00	25.00
Hospitality	100.00	0.00	100.00
Legislative	25.00	0.00	25.00
Membership	50.00	13.87	36.13
Nominations	150.00	0.00	150.00
Professional Development	300.00	0.00	300.00
Publications	400.00	93.50	306.50
Total Budgeted Expense	<u>\$ 2,145.00</u>	<u>\$ 357.37</u>	<u>\$ 1,787.63</u>
 Total Unbudgeted Account Balance	 <u>\$ 438.45</u>		 <u>\$ 1,182.45</u>

Respectfully submitted by:

Date:

Joy S. Propst, Treasurer

Arizona Registry of Interpreters for the Deaf
Income Statement
For the Period Starting October 15, 1998 to November 15, 1998

Beginning Account Balance		\$2,377.45
Revenues		
Membership Fees Received	\$ 225.00	
T-Shirt Fees Received	287.50	
Workshop Fees Received	174.00	
Total Revenues		\$ 686.50
Expenses		
<i>Administration</i>		
Business Meeting Room Expense	40.00	
PO Box Rental Expense	40.00	
<i>Membership</i>		
Copying Expense	13.87	
Total Expenses		<u>\$ 93.87</u>
Net Income		<u><u>\$ 592.63</u></u>
Current Account Balance		<u><u>\$ 2,970.08</u></u>

Respectfully submitted by:

Date:

Joy S. Propst, Treasurer
