

Minutes of Arizona RID General Business Meeting February 21, 2008

Call to order: A general membership meeting of the Arizona RID was held in Willo Room, at Phoenix College, Phoenix, Arizona on February 21, 2008. The Meeting convened at 6:21pm. President Patty Meyer presiding, and Robin Dragoo, Secretary.

Quorum Met.

Michael Ubowski explained his role tonight as parliamentarian.

The parliamentarian works with the President, giving advice to the President only (like a lawyer). Tonight Patty wants advice on Bylaws, the parliamentarian role conflicts with regards to Bylaws. Michael stated that he will not be able to be parliamentarian however, if Patty does need help, that he will be there to help her.

Officers' reports:

Secretary: Robin Dragoo

No objections to the previous meeting minutes – minutes pass. (Deb Stone, Motion, Kelly Figueroa, Second)

President: Patty Meyer

Patty Meyer talked about Arizona RID's history and how much information is forgotten. Patty found a plaque that was given to Arizona RID in August of 1993, Certifying that Arizona RID became an affiliate chapter.

Patty then spoke about the Bylaws. Patty spoke of Duties and Responsibilities of the Board of Directors (President, Vice President, Treasurer, Secretary, and 3 Members-at-Large). Working as a team, often times on yahoogroups, Patty's e-mail is the originator of all the correspondence. Patty emphasized that she does not make decisions for Arizona RID unilaterally. Decisions are made based on discussions the board has together. Maybe not always agreeing on everything, the board does come to a consensus.

Patty spoke about the Board meeting quarterly to discuss business, and one of the things that Arizona RID has done is have membership meetings quarterly. This is above and beyond what other chapters have done. Patty read the bylaws that state Arizona RID shall have two membership meetings per year, (General Membership Meeting, and the General Business Meeting).

Patty was puzzled as to why the membership continued to ask where the executive board meeting minutes were, Patty did not understand why this was being asked of the board and emphasized that the minutes were on the website. Patty figured it out to and stated that the executive board has not met, but has met with the membership quarterly. Most of the board's business has been done in front of the membership.

Patty stated that other affiliate chapters have met twice a year and the board makes all the decisions. Arizona RID prides itself on discussing issues with the membership. In some ways, this has been detrimental to the organization, because the organization has not been able to move forward. Arizona RID has become stagnant for several years.

There are some committees that have done an amazing job: (PDC, Legislative, Legal and Generalist Licensure). Most of the work is done then the membership wonders why it was done after the fact.

Patty read the Bylaw regarding meetings, (Bylaws can be found on the Arizona RID website). Section 1: There shall be at least one annual membership meeting, the meeting shall be conducted using parliamentary procedures, all motions, except those amending the Bylaws shall be cast with a simple majority vote.

There shall be at least one annual business meeting within the last three months of the fiscal year. The main purpose of the business meeting shall be to present the annual report to the membership, and present and approve the budget for the following fiscal year. 20 percent of the eligible voting members, either in person or by proxy must be in attendance to constitute a quorum for business meetings.

Patty had a request from Tracy Quinlan wanting Arizona RID to support the three-day breast cancer walk. Tracy will wear the Arizona RID logo on her shirt. Motion made by David Rhodes to sponsor in the amount of \$250. Patty Meyer had amended the motion to increase sponsorship to \$300. Second by: Vanessa Wisbaum.

Motion Passes

Vice President: Ander Bolduc

No VP report, but some information. Member discount for Arizona RID members on health insurance. For more information: Please contact Dave Perolis directly.

Treasurer: Adam Russell

Some expenses have incurred for State Conference, still waiting for support and funding from donations and sponsorships. Several transactions with items that were never in the budget when the budget was approved. Items were: Insurance for Arizona RID, Peer Mentoring Program, an “unbudgeted” category was created. Current Balance at First Credit Union is \$13,061.59 with some outstanding checks that will adjust this figure. and \$11,586.49 in the Pay Pal account. Monies in the PayPal account were stuck, not very liquid, a MasterCard Debit card was applied for to make purchases, hotel reservations etc. This way we have a little more flexible access to the Monies. Total in both Accounts is \$24,648.08

Board and committee reports:

Bylaws: Nominations Dawn Shoenberger (absent)

Patty read the report about an award for a member in good standing in Arizona RID for a minimum of one year. Provide service above and beyond membership expectations. Officers are excluded to serve or contribute to this award. Work is self-initiated, to be

recognized for service, and contributions to interpreters in Arizona. Work is without expectation and monetary reimbursement or personal advancement. This person shows active commitment to Arizona RID and the field of interpreting. Nominations for this position will be accepted between May 1st and June 30th annually. Will be voted upon by the awards committee made up of the nominations committee chair and two members. The awards committee will submit to the board for approval.

Membership: Caroline Worthen

As of February 2008 there are 135 members of Arizona RID, 67 Certified, 49 Associate, 13 Student, 5 Organizational, 1 Undesignated. For quorum 22 were needed, we had 25 for tonight.

Professional Development: Dawn Townsend

Dawn announced that this is the last report she will be giving as PDC. What the committee has done since the last meeting:

- October 6th Parliamentary Proceeding workshop by Michael Ubowski, provided free to members. A follow-up workshop was attempted, but Professional Development has run into several roadblocks. One concern is locations. Colleges and Universities have set up some serious barriers for workshop space.
- January 5th-6th Legal workshop presented by Carla Mathers. AZFLIS and Clarity were sponsors.
- February 23rd How to Become a More Effective Interpreter presented by Kirsten Nelson. (Workshop is now full).
- February 29th – March 1st Interpreting in Medical Situations presented by Marty Barnum and Linda Gill. AZFLIS and AIS sponsor.
- April 5th Joy Marks has set up a workshop and Arizona RID is sponsoring. A panel to discuss the NIC and EIPA.

The insurance that Adam had mentioned was partly because of the Professional Development Committee to do workshops. Colleges and Universities now require insurance. Tonight's meeting would not be possible without insurance.

After February 29th and March 1st Workshop there will not be a Professional Development Committee unless someone steps up. Dawn has a lot of information to give the new PDC chair. A special thanks to Charissa Craw for helping finalizing things.

The Peer Mentoring Program started January 11th and is still going, we had some money come in and some money go out. Still waiting money that was promised from ACDHH and we had a sponsor pull out, but the PMP will break even.

As of now we have:

\$5,000 from RID

\$500 from AZFLIS

\$2,050 from participant payments

Total is \$7,550

Total paid out thus far:
first payment (Jan 4th) \$2,500
second payment (Feb 10th) \$2,500
1st trip reimbursement 613.10
Total is \$5,613.10

$\$7,550 - \$5,613.10 = \$1,936.9$

We are still waiting for the \$3,070 from ACDHH. That will give me
($\$1,936.9 + \$3,070$) = \$5,006.9
One more payment of \$2,000 is due to Wendy and I am estimating the
same in reimbursements for her second and third trip (total \$1,200).
 $\$2,000 + \$1,200 = \$3,200$.

Deanna's reimbursement will be her flights. Her average of her
flights have been \$400 (total \$1,200)

\$5,006.9
- \$3,200 (Wendy)
- \$1,200 (Deanna)

Total = \$606.9

Jennifer Scarboro joined about 2 days before it started. It has been an amazing
experience. We have three full weekends Jan-Mar. In-between we have a Saturday
session to discuss progress, we have individual partners once a week, 3 hours a week.
Time consuming but sometimes the 3 hours become 5 hours. A very positive approach.
Feeling motivation come back to interpreting.

Dawn mentioned that the PMP has 14 members, with individuals that have just graduated
from IPP up to someone with 20 years experience. Dawn also mentioned that there were
5 males in the PMP which is amazing. Wendy Watson and Deanna Ammon have coming
from Boston every month. Wendy had finished her Master Mentor program at
Northeastern University. There was an article in the last VIEWS about the start of the
program and a follow-up will have to be written at the end of the program.

State Conference: Dawn Townsend

The State Conference Committee has been meeting every other week. Program
Committee is co-chaired by Michelle Caplette and Lauren Chapman, Webmaster is Adam
Russell, Entertainment Chair is Kirsten Nelson, Interpreter Coordinator is Petra Holland,
Registration Chair is Vanessa Wisbaum, (Petra and Vanessa have done a lot of work for
the organization, if you have a moment be sure to thank them for their hard work or e-
mail them to ask how you can help.) Fundraising Chair is Helen Young. Deadline to
submit a workshop proposal is February 28th. The conference is at the Hilton Airport at
University and 48th St. We are looking for a Student Rep. Chair, Silent Auction Chair,

and Program Book Chair. Still waiting on sponsorship that was voted by ACDHH and are in the process of receiving that.

Legislative: David Rhodes

Since October/November: the committee has been inactive, with the exception of the chairman discussing the issues of licensure with various lawmakers.

Early December: no activity had commenced, shortly after, the chairman fell ill and discontinued involvement.

Mid-December: the chairman and representatives of ACDHH received requests from a lawmaker to meet and discuss the licensure statute. Due to health problems, the chairman delegated to Ms. Elita Harvey. Meetings were set and cancelled repeatedly until the second week of January.

January: Ms. Harvey met with ACDHH and Representative to discuss the issues of the licensure law. The representative acknowledged clear and pervasive problems with the law in fact, and requested that AZRID submit changes to ACDHH to remedy the problems.

January: The legislative committee realized the need to gain member support for further changes.

The legislative committee created a presentation to inform members of the legislative opportunity that is available to members to change the licensure law, and to cultivate support.

The licensure committee created a powepoint and survey to assess the memberships' knowledge of and satisfaction with both the current licensure law and AZRID in general. The survey is unfinished – as of the date of this report, 30 respondents have completed the survey.

February: The efforts to get members to complete the survey continue. There is currently a bill on the floor of the house and we need the requirement of the membership to see that the law moves forward.

Fundraising: Vacant

Fundraising event in April. Date and Time TBA. Look for White Elephant gifts to bring for the game. For more information, please contact Kirsten Nelson.

PDI: Vacant

No Report.

Publications: Vacant

No Report.

New business:

Staggered Terms: Patty Meyer

Arizona RID is completely committed and dedicated to see the CDI forum come to fruition, However, it is Gino Gouby's. He is the one who is taking charge for the CDI forum. Arizona RID has no authority or right to proceed without Gino's involvement.

Unfortunately, there were some comments made that somehow Arizona RID did not want the CDI forum at the State Conference. That is an absolute lie. Arizona RID wanted to have the CDI forum and waited for a long period of time trying to see if it would work out. Without the funding, there is no way that Arizona RID could afford a five day conference. Gino and Patty had a very good discussion and Gino said to go ahead without the CDI component, and if he comes up with the funding, then we will proceed.

Even though there will not be a CDI forum, there will be Deaf presenters at the State Conference to do workshops for CDI's.

Committee Guidelines: Deb Stone/Elita Harvey

Deb Stone motions that there be an Ad-Hoc committee to develop guidelines for standing and Ad-Hoc committees. (Second: Elita Harvey).

The reason is there are no guidelines as to what committees are to follow and help committees to function more effectively.

Motion Passes

Committee Vacancies: Patty Meyer

If you are interested in becoming a chairperson, please contact the Arizona RID Board of Directors. Chairs are needed for Publications, PDC, Bylaws, PDI, fundraising.

Nominations for Chairperson:

PDC: Jennifer Scarboro – Accepted Nomination

Publications: Denise Wetzler – Accepted Nomination. Patty mentioned that we have the month of April and August to put in articles to the VIEWS.

Bylaws: Windy Kellems – Accepted Nomination

PDI: Phillip Mecham – Accepted Nomination

Fundraising: Kirsten Nelson – Accepted Nomination

Deb Stone asked how long a person had to be a member to be a committee chairperson. According to Article V of the Bylaws, standing committees shall be comprised of members in good standing of the organization and be approved by the board of directors. The only requirement for specific amount of time for Arizona RID is the Board of Directors.

Bylaws Clarification: Michael Ubowski

Michael wanted to clarify the comments on yahoogroups about payments to the IRS when Bylaws are changed. When CAzAD was first established, Bylaws were created. CAzAD had paid \$500 to the IRS. There are 2 different fees, \$150 fee for organizations

that make up to \$10,000 and the \$500 fee for organizations making over \$10,000. When there is a change to the Bylaws, there must be a payment to the IRS for non-profit organizations.

Elita Harvey brought up a point that maybe Arizona RID does not have to pay that fee because we are a chapter of a national organization and are covered as such. Patty mentioned that she will check into this.

Adjournment: The meeting was adjourned at 11:30 am

Robin Drago
Secretary
Arizona RID

09/20/2008
Date of approval