

## AZRID BOARD MEETING AUGUST 21, 1998

Attending: April Welch, Jeremy Brunson, Joy Propst, Vanessa Perri, Lynne Doyle (phone), Mary Jane Moore (phone).

Meeting Started at 4:45 p.m.

- ▶ April announced that Marian Lage resigned from the Board on August 21, 1998. She needs to submit a letter to the Secretary.
- ▶ Lynne will be meeting Interpreters at Pima Community College to talk about the profession. She request applications be sent to: Pima Community College, c/o Cindy Neuroth-Pimbrone, 4601 E. Caminorosa, Tucson, AZ 85718 and to Pima Community College West, c/o DSS, 2202 W. Anklam Road, Tucson, AZ, 85709-0001. Lillian Maryweather is contact for ITP. Lynne will be contacting her and Barb Borich for memberships.
- ▶ Treasury Report- Balance as of August 21, 1998 \$2,083.45. See attached report. Membership is now at 22 paid members. Joy will verify with Marie Tavormina-Stewart and/or Jamie Carpenter of previously paid members. Joy is also missing a few bank statements from April, May, June, July. Also, ACHI gave \$100.00 donation, however, we have not received the check and ACHI does not have records that it was cashed.
- ▶ Bylaws Committee- Issues to discuss at GBM: Raising the \$50.00 limit. Budgets should be submitted for future planning. If we have state conference that will not allow us to plan for incidentals ( like the t-shirts). The \$50.00 limit was established at a time when there was little trust in the Board. Now maybe a good time to raise the limit. April proposed an increase to \$150.00-\$200.00. Joy proposed 1/10th of the budget. Jeremy proposed a limit of \$500.00 or to set up an emergency fund. A budget needs to be established and we need to check bylaws and possibly set up a policy and procedure to add clarity. April stated that not all the committees know how to prepare and submit a budget so we need to have some flexibility regarding this issue.  
A statement was suggested to be added to the current bylaws with regard to Board members attending Board Meetings. Joy stated that we should establish policy and procedures and a committee. It was agreed that it should be in writing added to the "Executive Committee" portion of the bylaws and state "Board members should be present at all Board Meetings. Failure to do so could result in removal from the Board. This will be brought up to Christine Romano by Jeremy.
- ▶ General Business Meeting agenda:  
State Conference  
Treasurer's Report  
Secretary's Report  
Bylaw's addition of line regarding Board Member attending Meetings

Gino Gouby will discuss Legislative issue.

- ▶ Jeremy Brunson will contact Denise Wetzler about getting a letterhead together.
- ▶ Fundraising Committee- Let's spread the word about T-shirts!! The idea of having a "Silent Dinner" to raise funds for workshops, scholarships, and an Interpreter Fund (monies to Deaf for Interpreting services otherwise unaffordable). Another issue that was brought up was that is if we go to the state conf would money raised locally stay in that area or be donated to the state fund?
  
- ▶ Jeremy has been in contact with Chairs:  
Professional Development- Last GBM it was approved for PD to spend \$300.00 on a future workshop. Arthur Richmond resigned as Chair and Holly Wilson has taken over the position. We need to discuss at GBM if we want ongoing workshops or an annual conference. We should have workshop during November or December and to slowly transition into state conference (location to be announced). MaryJane stated that we should hold funds for the state conf. State conference should be held in May and possibly two days of workshops and GBM. It was agreed that Holly should be involved in the planing but not the Chair. Even though we would be holding state conf we would still need to have workshops at the local level. Joy will be obtaining more information from other states regarding state and local chapters.  
To clarify the possible transition to members a flow chart may be presented at the GBM with a target date of April/May for the transition. Joy will be researching about issues that may come up regarding fundraising money, local chapters, student representatives, and restructuring . We will not be holding meeting or workshops until state conf.
  
- ▶ Kathy Major is looking for a place to hold a town hall meeting.
  
- ▶ Jeremy will be going to Phoenix College to talk with students of ITP about membership and shirts. Doris Sleeper is the Director of ITP.
  
- ▶ Membership committee- We need to verify who is and isn't a paid member. Newsletters are currently being sent to paid members only. It was suggested that it be sent to others such as VCD and FLIS. Possibly VCD and FLIS could send out info with their checks.
  
- ▶ For upcoming GBM we will need an overhead projector. The room cost \$55.00. There is no proposed budget for this meeting. Jeremy will coordinate the Interpreters. A map will be added to the newsletter.
  
- ▶ Next GBM January 9, 1999.
- ▶ Dawn Schoenberger is taking care of sending out nomination information so nominations can take place at the GBM in January.
- ▶ Next board meeting October 2, 1998

Meeting closed at 6:15

## **Treasurer's Report**

Joy S. Propst, CI & CT, BA & BS

As April mentioned in the previous newsletter, I have moved into the position of Treasurer after having served as the Vice President. Below is my first report on AzRID's cash flow. You will note that there was a negative cashflow. This is largely due to the expenses incurred in the T-shirt fundraising project. It is fully anticipated that this money will be recouped and a profit will be recognized. Additionally, several members from last year have not renewed this year. I encourage you all to consider renewing your membership. Also, encourage others to join. I look forward to seeing you all at the next business meeting.

**Arizona Registry of Interpreters for the Deaf**  
**Income Statement**  
**For the Period Starting June 15, 1998 and Ending August 15, 1998**

**Revenues**

Membership Fees Received	\$ 510.00	
T-Shirt Fees Received	<u>203.00</u>	
Total Revenues		\$713.00

**Expenses**

June Newsletter Expense	59.93	
T-Shirt Fundraising Expense	763.25	
Interpreting Expense	220.50	
Misc. Expense	<u>27.67</u>	
Total Expenses		<u>1071.35</u>

**Net Income**

~~(\$358.35)~~ **358.35**

**Current Account Balance**

\$2,083.45

**Arizona Registry of Interpreters for the Deaf**  
**Income Statement**  
**For the Period Starting August 15, 1998 and Ending September 15, 1998**

<b>Beginning Account Balance</b>		<b>\$2,083.45</b>
<b>Revenues</b>		
Membership Fees Received	\$ 240.00	
T-Shirt Fees Received	<u>237.50</u>	
Total Revenues		\$ 477.50
<b>Expenses</b>		
September Newsletter Expense	\$ 93.50	
Interpreting Expense	100.00	
Business Meeting Room Expense	55.00	
Misc. Expense	<u>20.00</u>	
Total Expenses		<u>\$ 268.50</u>
<b>Net Income</b>		<u><u>\$ 209.00</u></u>
<b>Current Account Balance</b>		<u><u>\$ 2,292.45</u></u>

Respectfully submitted by:

Date:

  
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Joy S. Propst, Treasurer

  
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9/15/98