

New and Old Board Meeting  
March 15, 1997  
Casa Grande, AZ

Present: Donna, Andrea, Denise, Susie, Lynn, April, Marian, MaryJane.

Introductions were made, as not all members knew each other.

The newsletter's production/printing cost runs around \$90 to \$120. Add to this the cost of postage and labor hours to come up with a final cost to print and send. Jim Merrill would like to be contacted to help with the newsletter. The mailing has been done through COPD, to take advantage of the Bulk Mail rates, which are less expensive than first class stamps. Now that the Board will be primarily in Phoenix, we need options up here. The suggestion was to contact Metro Tech for printing if possible, and to mail through VCD to use their bulk mail permit.

Lynne handed out copies of the bylaws to those present to facilitate discussion. Article IV, which refers to the Board of Directors, has Section 3a missing, and 3b incomplete. Section 5A.1 may have a typo in it. V,A2 refers to the President's ability to appoint committee chairs. We do not have a procedure manual yet for how to implement these decisions. Up till now, the President has had flexibility in implementing decisions. A point was made that we, as the Board are legally liable for the actions of the Organization; we can be sued. We currently are not incorporated, nor do we have liability insurance. These items were in process with Jamie McAllister, but fell through when the office she worked for closed. No recent activity in this area.

The President of AZRID is on the Region V President's Council and the planning committee for the Regional Conference (the next one to be in 1998). Lynne will remain on the planning committee for the Conference since she has been involved since its inception.

In order to draw more participants, Lynne recommended doing workshops in conjunction with General Meetings. This has usually resulted in increased attendance for both the workshop and the meeting. It has been noticed that when there is a charge for the workshop, attendance increases.

Meetings of the board may be conducted face to face or via telephone conference call. The board is required to meet at least quarterly. Article VII presents the requirements for general meetings. It requires one business, one general, and two membership meetings. During a convention year only two meetings are required - one in Tucson and one in Phoenix. During a non convention year, one meeting must also be held in the Flagstaff area. Remember these are **minimums**; meetings can be more often.

FYI: If an Officer does not fulfil their duties and responsibilities, they can be removed from office or requested to turn in their resignation.

The new Board will assume responsibilities on July 1, 1997. The President will receive and review committee reports and set the agenda for meetings. The President is also able to appoint a Parliamentarian for General meetings. If a member of the Board is Deaf, communication policy needs to be reviewed and followed. The Vice President is normally the Committee Liaison, who is also responsible to ensure that the newsletter committee is fulfilling its responsibilities.

Lynne requested that we all read the bylaws before the next Board meeting to facilitate discussion. The next meeting is scheduled for April 19, 1997 (we will meet at the library in Casa Grande, please bring a sack lunch' and another one for May 3, 1997. The next General Meeting will be June 7, 1997 in Tucson. Various locations for the June meeting have been suggested, as well as catering services options. A flyer for this meeting should go out ASAP to the AZRID list, NOT the ACHI list.

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If there are any questions or concerns, please E-mail Lynne. Andrea spoke of her concerns about IQAS and her goals for the new Board. She plans to meet with the IQAS board and the AZRID board to discuss the issues at hand, so the move will not be perceived as aggressiveness on the part of AZRID. Relations between the two organizations definitely need to improve. Lynne advises caution in this situation.

Submitted - Denise Wetzler