

<p>Arizona Chapter Registry of Interpreters for the Deaf Board Meeting Monday, 11 February 2002 at Phoenix Public Library</p>

Board members present:

- Debbie Lindsay, President and Chair
- Dawn Schoenberger, Vice President
- Victor Brown, Secretary
- Michelle Caplette, Treasure
- Suzi France, Member-at-Large
- Michelle Wasesco, Member-at-Large
- Jeremy B, Immediate Past President (part of the time)

Quorum met.

Minutes take by: Secretary

Began the meeting at 6:40 pm.

APPROVAL of MINUTES

- MOTION to accept the minutes as amended Michelle C/ Suzi F.
No vote taken.

TREASURER'S REPORT

- As of December 2001,
General Fund - \$3,908.00
Professional Dev. - \$11,345.72
- PD balance reflects after the last few State Conference (September 2001) expenses are deducted.
- We need to hire a CPA to help with the 2001 taxes because the State Conference has made the filing more complex. The CPA fee will be split 50/50 between the General and PD Accounts.
Discussion - no motion or vote.

- Action Item: Please send CPA contacts to the Treasurer.
- Action Item: Be thinking about and looking for a mentor to replace the current Treasurer because it is her 2nd term.

PRESIDENT'S PRESENTATION

- We are a new Board, a new team and it will take some time to build our way of working together.
- Presentation of "Stages of Team Development"
 - We are in the first two stages; Forming/Storming or Initiating/Experimenting
 - Our President prefers;
 - Managing by Principles over Policies
 - Principles - core belief that help people determine for themselves appropriate actions in given situations.
 - Consensus decision making
 - Went over the concepts for having and using Operating Guidelines. They help create common expectations of how team members should act and treat each other. Without guidelines the habits become the guidelines by default.
 - "Preparing Possible Guidelines" activity
 - Shared our ideas
 - Established our Operating Guidelines (a living document)
 - Debbie will re-write them for us to have at our meetings.
- Presented the "Ten Commandments for an Enthusiastic Team"
- Roles & Responsibilities presented by each member in turn.
 - Discussion. In general following things as outlined in the Bylaws. Tabled until the April Board meeting.

OLD BUSINESS

- Firm up the March joint Board/Chairs meeting dates and location.
 - Action Item: Find a location in Casa Grande for the mtg. (Victor)

- Firmed up the March Gen. Membership Meeting date and location.
 - Action Item: Firm up the room at Phx College for the mtg. (Debbie/Victor)

NEW BUSINESS

- Committees (first go-round)
 - Chair appointments and Board member assignments as listed below. No motion or vote, though we all "nodded" in agreement.
 - Legislation - Marie Stewart
 - Nominations - Teddi Von Pingle, Dawn Schoenberger
 - Publications - Chad Price, Victor Brown
 - Bylaws - Jeanette Mare Packard, Michelle Caplette
 - Grievance - Cindy Volk, Jeremy Brunson
 - Membership - Sherri Schripsema, Michelle Wasisco
 - Fund Raising - Amy Curry, Suzi France
 - Prof. Development - Holly Wilson, Deb Stone
 - Legislation assignment is on hold until a future meeting.
 - Some new committee ideas are on hold until a future meeting.
- RID Board meeting
 - Dawn is arranging restaurant choices. We will decide via email in the coming week.
 - Action Item: Contact Sherri the Hospitality Chair about baskets to be put in the hotel rooms of the Bd members. (Debbie)

The next meeting will be Saturday, 6 March 2002, with the Committee Chairs.

ADJOURNED at 8:45 pm