

Arizona Registry of Interpreters for the Deaf, Inc
Board Directors Meeting
September 10, 2011
Fuddrucker's, Dunlap Rd, Phoenix, AZ

President Robin Dragoo called the meeting to order at 12:51 pm with Deb Stone, secretary recorded the meeting.

Present: President Robin Dragoo, Secretary Deb Stone, Michelle Caplette-Boyle, Treasurer, and Marci Blankenship, Jack Van Rixel, and Leann Smith, Members-at-Large

Absent: Vice-President Chasity Klaverkamp

Visitor: Jade

I. Minutes

Board of Directors Minutes (April 15, 2011) was approved as read.

II. Financial Reports

The PayPal balance is approximately \$9,000. Note: Michelle Caplette-Boyle have trouble getting the account under her name and could not log in to get the current account.

III. Officers' Reports

President Dragoo's report:

- President Dragoo is on the conference hall committee with Region V Conference. Dragoo encouraged ArizonaRID members to be on committee and ArizonaRID will receive some monies.
- The workshop that would be held in Yuma on the weekend of October 1, 2011 is cancelled due to low registration.
- Dragoo is giving a workshop about RID NIC test result change at Arizona Deaf Festival and Northern Deaf Expo. Dragoo wants to schedule one in Phoenix after membership meeting on October 22, 2011 with the board's agreement.
- The State Conference committee has chosen the weekend of September 14, 2013 for the next State Conference due to lower rate of hotel with ASU football away game.
- Confirmation: Membership meeting will be held on October 22, 2011 at PDCC.
- Dragoo asked the board if the proposal by-laws should be sent to members now. The board has agreed
- The State Conference Chair, Jennifer Hensley asked President Dragoo if the board would sponsor membership meeting luncheon. The board needs the cost of luncheon before making a decision.

Vice-President Chasity Klaverkamp's report:

Absent

Secretary Stone's report:

- Stone will take care of membership until a member submits a letter of interest and resume.

Treasurer Michelle Capelette-Boyle's report:

- Caplette-Boyle was asked to refund workshop registration to few people. Caplette-Boyle suggested that the board created policy. The board discussed and agreed that the PDC should create guideline/cancellation policy. Marci Blankenship, liaison to PDC will pass this information to the PDC committee.
- Caplette-Boyle will open a new checking account for the State Conference.

IV. Members – at – Large's Reports

LeAnn Smith:

- Smith would like to post workshop held at University of Arizona on Facebook and website. Dragoo will post.
- Smith created Google Group for Tucson members.

Jack Van Rixel:

- Van Rixel announced that Northern Deaf Expo will be held during the weekend of October 7, 2011. Van Rixel passed out the letter from Northern Deaf Expo asking for sponsorship either money for refreshment or send PDC committee member to help with workshop paperwork by covering lodging. Blankenship will be there and will be more than happy to help with it. Stone may be there and will help, too.
- CMP: Van Rixel would like to find someone who would be interesting to take over CMP and Van Rixel will train/mentor the next person.
- Van Rixel mentioned that the State Conference needs CEU's labels from RID for \$300. Dragoo mentioned that Bob Cacioppo, PDC Chair is contacting RID about borrowing their scanners.

New Business

The board ratified the motion of Arizona Deaf Festival booth costs \$100 was voted in favor unanimously via email.

The board agreed to add Arizona Commission of the Deaf and the Hard of Hearing Interpreter Commissioner (Representative) on the agenda permanently.

V. Assignments

- Deb Stone sends the proposal by-laws to members.
- Marci Blankenship will ask the PDC committee to create cancellation policy/guideline
- Robin Dragoo will ask State Conference Chair Hensley for luncheon menu and rate.
- Michelle Caplette-Boyd will complete the treasurer transaction.
- Michele Caplette-Boyd will notify the board the balance and the amount of sponsorship in budget.
- Deb Stone reserves PDC hall for membership meeting on October 22, 2011.
- Robin Dragoo posts workshop held at UA.

VI. Adjournment

The meeting was adjourned at 2:19 pm.

Deb Stone
Deb Stone, Secretary

Date of approval